

SEPTEMBER 4, 2013

The regular scheduled meeting was called to order by Chairman Hogan at 8:10pm & Mr. Soden led all present with the salute to the Flag. Chairman Hogan read the Sunshine Statement- Notice of the time, date, location, & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call- Flannery, Kirkland, Warshany, Hogan & Spevak were present. Sign in sheet was on table for attendance. Mr. Youssof was excused. Others in attendance were: Petrics, Larson, Perrone, T. Kirkland, Hall, Marini, Sorscher, & Sacks.

Chairman Hogan asked all Fire Comm if they had enough time to review minutes of Aug. 7th. YES. Mr. Flannery made a motion to accept minutes & 2nd by Mr. Kirkland, approved by all.

CHIEF'S REPORT-

Sta. 26-2.....Chief Keaney reported responding to 42 fire calls with 194.88 manhrs.

Upcoming Events: Reported by Chief Keaney

1. Sept. 7th.....Walk with Joe at Battleground State Park / 26-2-90 Flag
2. Sept 9th.....Fire Co. mtg at 8pm
3. Sept. 11th.....911 Memorial at Manalapan Twp. Town Hall
4. Sept 13 & 14 th... Wildwood Convention
5. Sept. 16th.....Drill
6. Sept. 23rd.....Work Detail
7. Sept. 30th.....Work Detail

Following items reported by Chief Keaney & his Line Officers

1. Auletta / Keaney -Gear & Equip. – Gear to be given out to members from Bud Kline
2. Freuh / Keaney – Mikes for portables # 1250 & # 6550
3. Chief Keaney asked to have rear lights installed on ATV Trailer

Sta. 12-1Chief T. Kirkland reported responding to 9 fire calls in 26-2 area & 4 fire calls in Primary response area. All trucks in Service .

TRUCK REPORT- Sorscher

1. 26-2-67.....New blower motor for frt. A/C installed.....Whelan GMC
 2. 26-2-77.....Repair wiring to , IN PUMP light on pump panel..... In House
Install New Pump panel light switch..... " "
 3. 26-2-78.....Annual chassis , pump , gen. , step , & foam Service..... Fire & Safety
New A/C dryer & compressor , charge a/c system..... " "
Lubricate & clean transfer valve from pump test..... " "
& check at operating pressure..... " "
Mount (2) New pipe poles to the cab..... Fire & Safety
 4. 26-2-88.....Annual chassis service..... Englishtown Auto
 5. 26-2-90.....Repair R/Rear cab door latch & L/frt. Compartment latch..... In House
 6. 26-2-95.....New electric air eject installed..... In House
 7. Decon Traiter.... Install (3) New batteries & terminals..... In House
Start up Trailer & ran for 20 minutes..... In House
 8. Received repair estimates from Blaze Auto for 26-2-77 & 26-2-95
- Chairman Hogan suggested to get estimates from Emergency Equip. Sales for same repairs.

Chairman Hogan stated he was changing order of business, since we have two guests to speak regarding the Opt – to – Com unit.

David Case from Signal Control Products, Inc. & Jonathan Baller from Global Traffic Technologies, LLC Discussed the older & still in use now " Infrared Unit " which needs a straight line of sight to change traffic signal lights. This unit needs maintenance – washing of lenses & checking of equip. Also, discussed GPS unit which maint. Free. Chairman Hogan stated that we have the approvals from the Local Govt. & State already in place. Chief Perrone stated there was a list of areas for the location of the signal unit. Mr. Spevak might have in past minute books- 2008 to 2010 to be checked .They will check out various locations & get back to us . Chairman Hogan thanked them for coming to our meeting.

PRESIDENT of the Fire Co- Sacks

1. Open House Oct.6th
2. Renovation plans from Architect
3. Mr. Sacks asked Chairman Hogan if he could check with the Landscaper ,to possibility of changing plants for the upcoming Open House

EQUIPMENT- Flannery

Hand lights ordered from Baltimore Expo haven't arrived yet.

INSURANCE- Marini /Soden

1. Beneficiary cards were made out by members
2. Jim Thompson paperwork , damage to car responding to fire call/ pot hole on Rt.33. completed by Chief Keaney.

AUDITOR- Petrics

1. Two copies of Audit sent to Trenton. Dept. of Community Affairs
2. Two copies of Audit sent to Twp. Of Manalapan/ Ms. Regina Preteroti (Clerk & Finance)
3. Regarding Signal Lighting. Monies might be there to purchase , depends on the amount.

BOOKKEEPER- Larson

1. Tax payment will be paid this month.....\$ 269, 190.75 & Supplemental - \$2,631.00

ADMINISTRATOR'S REPORT-Marini

1. Rich Sause to do Electrical work in Engine Bay.
2. A/C Work – 2nd floorHelios Const. to replace pan & noise
3. Update of cellphones
4. Certificate of Inspection given to Mr. Spevak.

IT OFFICER- Hall

1. Thank you to the Board for letting me to attend I –Chief Convention
2. NIFER'S Program . Software approx.. \$ 1,000.00
3. Working with Chief Keaney /cabinet in 26-2-90
4. WEB Site.....need past Resolutions ; 2011,2012 & 2013

OLD BUSINESS- None

NEW BUSINESS-

1. Purchase of (5) #1250 mikes & (5) #6550 mikes at \$75.00 x 10= \$750.00. Mr. Flannery made a motion to purchase 10 mikes at \$750.00 & 2nd by Mr. Kirkland , approved by all.

2. Rear lights for ATV Trailer at \$917.52 / installed by East Coast Lights. Roll Call- Flannery, Kirkland, Warshany, & Spevak YES. Hogan – NO.

3. Chairman Hogan discussed & recommended to have Ron Schneider to do a Draft Survey . For installation of a building at rear of property. Mr. Kirkland stated that Schneider wasn't that thorough with remembering certain items, on other projects. Mr. Kirkland recommended Mike Testa who is working on renovation plans for the Fire Co for FREE. Chairman Hogan recommended that Ron Schneider do the work

Roll Call Vote- .Flannery, Warshany, & Hogan voted YES

.Kirkland & Spevak voted NO

Ron Schneider to do the work.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 9:07pm & 2nd by Mr. Warshany ,approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 9:09pm & 2nd by Mr. Warshany, approved by all

TREASURER'S REPORT- Kirkland

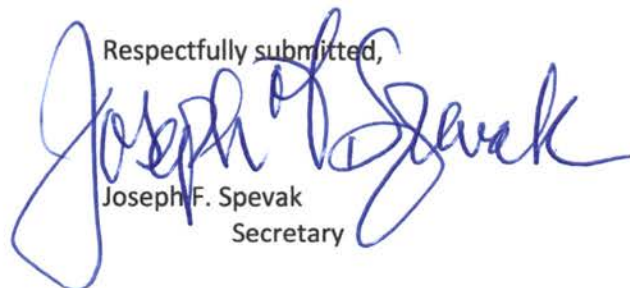
Mr. Warshany made a motion to pay all bills in the amount of \$ 59,630.82 & 2nd by Mr. Flannery ,approved by all.

GOOD & WELFARE

No Workshop meeting for Sept. 19th

Since there was no further business Mr. Warshany made a motion for adjournment at 9:20pm & 2nd by Mr. Flannery, approved by all.

Respectfully submitted,



Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNET, NEW JERSEY 07763

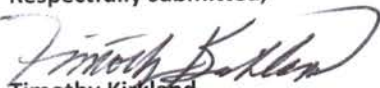
Bill List
Monthly Meeting September 4, 2013

Adam Keaney	102.24
ADP	8,244.08
American Cloud Services	250.00
Auto King	283.95
Bailey's Janitorial Services	240.00
Belasco Petroleum	1,906.13
Brian Toia	67.41
Charles Sacco	67.41
Continental Fire & Safety, Inc.	117.00
Document Solutions Leasing	132.82
Douglas Frueh	67.41
Edward Dillon	67.41
Elliot Belote	67.41
Englishtown Board of Fire Commissioners	1,418.64
Fail Safe Testing, Inc.	4,236.47
Fire & Safety Services, LTD	5,555.39
George Kline Sales	8,039.79
Helios Construction, Inc.	732.00
James Thompson	67.41
John Marini	67.41
Joseph Spevak	900.64
Michael Auletta	67.41
Muyong Oh	67.41
NetLink Web Services, LLC	199.00
Patrick Flannery	1,073.31
Peter Hall	1,032.99
Ryan Perrone	1,270.45
State of New Jersey Dept. of Labor	16.50
Timothy Kirkland	3,546.32
US Healthworks	609.00

Verizon	163.33
Verzon Wireless	1,054.08
WS&B	17,900.00

TOTAL \$	59,630.82
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Respectfully submitted,


Timothy Kirkland
Treasurer



WithumSmith+Brown, PC
Certified Public Accountants and Consultants

1144 Hooper Avenue
Suite 202
Toms River, New Jersey 08753 USA
732 341 8728 . fax 732 341 8787
www.withum.com

Additional Offices in New Jersey,
New York, Pennsylvania, Maryland,
Florida, and Colorado

September 4, 2013

Department of Community Affairs
Division of Local Government Services
Bureau of Authority Regulation
P.O. Box 803
Trenton, NJ 08625-0803

Re: Manalapan Township Fire District No. 2

Audit (December 31, 2012) submitted
Synopsis (December 31, 2012) submitted
Audit Questionnaire (December 31, 2012) submitted

Gentlemen:

Enclosed please find two copies of the audit, synopsis, and audit questionnaire for the Manalapan Township Fire District No. 2 for the 2012 year as required by N.J.S. 40A: 5A -16. If you should have any questions, please contact me.

Very truly yours,

Ronald C. Petrics, CPA, RMA

Withum Smith + Brown

Enclosure

cc: Board of Commissioners



WithumSmith+Brown, PC
Certified Public Accountants and Consultants

1144 Hooper Avenue
Suite 202
Toms River, New Jersey 08753 USA
732 341 8728 . fax 732 341 8787
www.withum.com

Additional Offices in New Jersey,
New York, Pennsylvania, Maryland,
Florida, and Colorado

September 4, 2013

Township of Manalapan
120 State Highway 522 & Taylor Mills Road
Manalapan, NJ 07726

Attn: Ms. Regina Preteroti, RMC

Re: Manalapan Township Fire District # 2
Audit Report – 2012

Dear Ms. Preteroti:

Enclosed please find two (2) copies of the annual audit for the 2012 year regarding the Manalapan Township Fire District No. 2. One copy is for the clerk, and the other copy is for the finance officer.

If you should have any questions, please contact me.

Very truly yours,

Ronald C. Petrics, CPA,RMA

Enclosure

26-2-77

Blaze Emergency Equipment LLC

BLAZE EMERGENCY EQUIPMENT

47 Downhill Run
Toms River, NJ 08755

(609)893-3600
info@blazeemergency.com
www.blazeemergency.com



Estimate

Date	Estimate No.
08/26/2013	1251

Address
Manalapan Fire Co # 1 30 Carriage Way Millstone Twp., NJ 08510 PO / 2 addresses

Ship To
Manalapan Fire Co # 1 5 Sweetmans Lane Manalapan Twp., NJ 07726

SALES REP	UNIT# / MILEAGE
BS	26-2-77

Date	Service	Activity	Quantity	Rate	Amount
08/26/2013		Estimate for repair on unit 26-2-77 Engine almost overheated during pump test.			
8/26/2013		(1) Top of coolant in radiator, (No fluid in sight glass) antifreeze	2	10.99	21.98
08/26/2013	BLAZE:Parts				
08/26/2013	BLAZE:Shop	Labor	0.3	75.00	22.50
	Rate				
08/26/2013		(2) AUX cooler valve on pump panel not working, (valve handle spins)			
08/26/2013	BLAZE:Parts	Panel Valve	1	48.25	48.25
08/26/2013	BLAZE:Parts	Fittings if needed	2	7.50	15.00
08/26/2013	BLAZE:Shop	Labor	1.3	75.00	97.50
	Rate				
08/26/2013		(3) Replace air filter on engine, (filter is dirty)			
08/26/2013	BLAZE:Parts	Air filter	1	175.00	175.00
08/26/2013	BLAZE:Shop	Labor	1	75.00	75.00
	Rate				
08/26/2013		(4) Clean off front of radiator, (bugs and leaves may be blocking flow)			
08/26/2013	BLAZE:Shop	Labor	1	75.00	75.00
	Rate				
08/26/2013		(5) Front suction air switch leaking air. Possible panel switch, may be valve actuator. More diagnostic time is needed.			
		Continue to the next page			

Date	Service	Activity	Quantity	Rate	Amount
8/26/2013	BLAZE:Parts	Air switch	1	37.50	37.50
08/26/2013	BLAZE:Shop Rate	Labor	1.1	75.00	82.50
08/26/2013		NOTE: All engine coolant hoses, air, and fuel lines are dry and cracking and should be replaced to keep the truck reliable.			
08/26/2013	BLAZE:Portal-P ortal	Travel time	1	50.00	50.00
Shipping not included in estimate				Total	\$700.23

Accepted By

Accepted Date

26-2-95

Blaze Emergency Equipment LLC

BLAZE EMERGENCY EQUIPMENT

247 Downhill Run
Toms River, NJ 08755

(609)893-3600
info@blazeemergency.com
www.blazeemergency.com

Estimate

Date	Estimate No.
08/26/2013	1250



Address
Manalapan Fire Co # 1 30 Carriage Way Millstone Twp., NJ 08510 PO / 2 addresses

Ship To
Manalapan Fire Co # 1 5 Sweetmans Lane Manalapan Twp., NJ 07726

SALES REP	UNIT# / MILEAGE
BS	26-2-95

Date	Service	Activity	Quantity	Rate	Amount
08/26/2013		Estimate for repair on unit 26-2-95 Engine overheated during pump test.			
08/26/2013		(1) Top of coolant in radiator, (No fluid in sight glass) antifreeze	2	10.99	21.98
08/26/2013	BLAZE:Parts				
08/26/2013	BLAZE:Shop Rate	Labor	0.3	75.00	22.50
08/26/2013		(2) AUX cooler valve on pump panel not working, (valve handle frozen)			
08/26/2013	BLAZE:Parts	Panel valve	1	48.25	48.25
08/26/2013	BLAZE:Parts	Fittings if needed	2	7.50	15.00
08/26/2013	BLAZE:Shop Rate	Labor	1.3	75.00	97.50
08/26/2013		(3) Replace air filter on engine, (filter is 14 years old)			
08/26/2013	BLAZE:Parts	Air filter	1	175.00	175.00
08/26/2013	BLAZE:Shop Rate	Labor	1	75.00	75.00
08/26/2013		(4) Clean off front of radiator, (bugs and leaves blocking flow)			
08/26/2013	BLAZE:Shop Rate	Labor	1	75.00	75.00
08/26/2013		NOTE: All engine coolant hoses, air, and fuel lines are dry and cracking and should be replaced to keep the truck reliable.			
Continue to the next page					

	Service	Activity	Quantity	Rate	Amount
2013	BLAZE:Portal-P ortal	Travel time	1	50.00	50.00
Shipping not included in estimate				Total	\$580.23

Accepted By

Accepted Date



Emergency Equipment Sales

4 Youngs Road
Trenton, NJ 08619

Phone 1-877-337-8885 - Fax (609) 587-8894

SERVICE ESTIMATE

Date	Quote #
8/26/2013	13-0544

Name / Address
Twsp of Manalapan BOFC Dist # 2 PO Box 54 Tennent, NJ 07763



Emergency Equipment Sales is the
OFFICIAL SEAGRAVE DEALER
serving New Jersey and Eastern PA.

WWW.EESLLC.COM

Unit #	MFG	Vin #
26-2-93		

Description	List Price	Qty	Rate	Total
Perform Preventive Maintenance on Ambulance / EMS vehicle. The following will be inspected and performed: 1. Change engine oil and filter(s). 2. Change fuel filters if needed (If changing fuel filter, additional cost for filter) 3. Check coolant level, condition, cap, and freeze point. 4. Lube all latches and door hinges. 5. Check all drive belts condition and proper tension (adjust if needed). 6. Check all water hoses condition and clamps tension. 7. Check power steering fluid level and condition (add if needed). 8. Check all gauges for operation. 9. Check air filter condition. (If filters needed, additional cost for filters) 10. Check transmission mounts, linkage, fluid level and condition. 11. Check for any oil, water and fuel leaks. 12. Check batteries acid level, hydrometer reading and load test. 13. Clean battery terminals and coat. 14. Check on board charger voltage. 15. Grease entire chassis. 16. Grease entire driveline. 17. Check rear differential, seals, oil level and condition. 18. Check airlines, dryer and fittings.		1	299.00	299.00

EES WILL ATTEMPT TO MATCH ANY PRICE FROM ANY OTHER VENDOR. JUST CALL OUR SALES TEAM AND ASK!

Total

WE WILL ATTEMPT TO BEAT OR MATCH ANY QUOTE PROVIDED BY ANY OTHER VENDOR. YOUR SATISFACTION IS IMPORTANT TO US!

Signature _____



Emergency Equipment Sales

4 Youngs Road
Trenton, NJ 08619

Phone 1-877-337-8885 - Fax (609) 587-8894

SERVICE ESTIMATE

Date	Quote #
8/26/2013	13-0544

Name / Address
Twsp of Manalapan BOFC Dist # 2 PO Box 54 Tennent, NJ 07763



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WWW.EESLLC.COM

Unit #	MFG	Vin #
26-2-93		

Description	List Price	Qty	Rate	Total
19. Check tires air pressure and wear. 20. Check front end for looseness, and steering components. 21. Check warning and running light operation. 22. Check chassis and body for loose bolts. 23. Check starting and charging systems. 24. Inspect braking system- fluid, parking brake, and visual lining inspection (Adjust rear brakes if needed). 25. Check all accessories for operation. 26. Inspect springs and all components. 27. Inspect exhaust system. 28. Tighten driveshaft bolts. 29. Top off any low fluid level. 30. Check all safety and warning devices. 31. Check lug nuts for tightness. 32. Road test unit				

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Trenton, NJ 08619

Phone 1-877-337-8885 - Fax (609) 587-8894

SERVICE ESTIMATE

Date	Quote #
8/26/2013	13-0544

Name / Address
Twsp of Manalapan BOFC Dist # 2 PO Box 54 Tennent, NJ 07763



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WWW.EESSLLC.COM

Unit #	MFG	Vin #
26-2-93		

Description	List Price	Qty	Rate	Total
Perform preventive maintenance on fire pump: 1. Lubricate all intakes, drains and discharge valves (flush nylon). 2. Lubricate, clean and inspect control linkages. 3. Inspect and adjust pump packing if needed. 4. Check and lube hose reels. 5. Check priming oil level and weep hole (add if needed). 6. Test priming motor, valve operation and pump. 7. Test transfer and relief valves for proper operation. 8. Test high pressure and foam pumps if applicable. 9. Check all gauges for proper operation. 10. Check water tank for leaks. 11. Check pump and piping for leaks. 12. Lube and check pump shift operation. 13. Change pump transmission oil. 14. Change high pressure and foam pump gear box oil. 15. Check ball valves & drains for bleeding by. 16. Check auxiliary cooler lines and operation. 17. Check panel lights and accessories. 18. Check all electrical connections. 19. Vacuum test pump. 20. Pressure test pump. 21. Inspect auto lube. (Hale, & New American Pumps). 22. Grease bearings. (Waterous, & American		1		0.00

EES WILL ATTEMPT TO MATCH ANY PRICE FROM ANY OTHER VENDOR. JUST CALL OUR SALES TEAM AND ASK!

Total

WE WILL ATTEMPT TO BEAT OR MATCH ANY QUOTE PROVIDED BY ANY OTHER VENDOR. YOUR SATISFACTION IS IMPORTANT TO US!

Signature _____



Emergency Equipment Sales

4 Youngs Road
Trenton, NJ 08619

Phone 1-877-337-8885 - Fax (609) 587-8894

SERVICE ESTIMATE

Date	Quote #
8/26/2013	13-0544

Name / Address
Twsp of Manalapan BOFC Dist # 2 PO Box 54 Tennent, NJ 07763



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OFFICIAL SEAGRAVE DEALER
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WWW.EESLLC.COM

Unit #	MFG	Vin #
26-2-93		

Description	List Price	Qty	Rate	Total
Pumps). 23. Test governor operation (if applicable). 23. Check compartment lighting. 24. Lube compartment latches and hinges. 25. Check transmission lock-up. 26. Complete safety inspection. 27. Engage pump and inspect all components for proper operation and adjustment. Lubricate shifting mechanism. Check air shift for leaks. 28. Complete a full operational test. 29. Check and tighten pump drive shaft bolts.				

EES WILL ATTEMPT TO MATCH ANY PRICE FROM ANY OTHER VENDOR. JUST CALL OUR SALES TEAM AND ASK!

Total \$299.00

WE WILL ATTEMPT TO BEAT OR MATCH ANY QUOTE PROVIDED BY ANY OTHER VENDOR. YOUR SATISFACTION IS IMPORTANT TO US!

Signature _____



State of

New Jersey

DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
LABOR STANDARDS AND SAFETY ENFORCEMENT

BUREAU OF BOILER AND PRESSURE VESSEL COMPLIANCE

CERTIFICATE OF INSPECTION

IN ACCORDANCE WITH R.S. 34:7-14/34:7-25, et seq.

USER LOCATION

Manalapan Twp. Vol Fire Co 1Etal
33 Sweetmans Ln # Rt
Manalapan, NJ 07726-8337

MAIL CERTIFICATE TO:

Manalapan Twp. Vol Fire Co 1Etal
33 Sweetmans Ln # Rt
Manalapan, NJ 07726-8337

OWNER:

Board Of Fire Commissioners
PO Box 54
Tennent, NJ 07763-0054

For the below identified object

Built by WEIL MCLAIN Year Built 2008
Type Cast Iron Sect NB/Serial No. CP5451245
Last Inspected by State of New Jersey Inspection Date 03/11/2013
Authorized Inspection Agency
Object Capacity 515000 BTU/HR Input 925000 BTU/HR MAWP 50 PSIG. SV 30 PSIG.

Approved By Examining Board

Authorized By

Michael D. Anusci
Patrice McCabe

Harold J. Wirths

Harold J. Wirths, Commissioner of Labor and Workforce Development

THIS INSPECTION HAS BEEN DONE IN ACCORDANCE WITH THE PROVISIONS OF THE N.J.A.C 12:90 BY AN AUTHORIZED NEW JERSEY INSPECTOR.

POST THIS CERTIFICATE IN FULL VIEW IN THE BOILER ROOM OR IN THE ENGINEER OR PLANT OFFICE.

Penalty for Violation: \$500.00 to \$25000.00 (R.S. 34:7-26)

THIS CERTIFICATE EXPIRES: 03/11/2014
CONTACT THE BUREAU OF BOILER & PRESSURE VESSEL COMPLIANCE IF THIS CERTIFICATE IS EXPIRED BY 30 DAYS. TO SCHEDULE AN INSPECTION WITH THE STATE CALL (609) 292-2921

34:7-1 - No unlicensed person shall operate a steam generator, similar equipment potentially capable of generating steam having relief devices set over 1 psig, and rated at or developing over 6 boiler horsepower or a steam power generator, if over 6 horsepower; a refrigerating plant of over 24 tons of refrigerating capacity, utilizing refrigerants of a flammable or toxic nature; or a steam or hot water heating plant of which the indicated or rated capacity exceeds either 499 square feet of heating surface or 100 boiler horsepower or 1,000 kilowatts or 4,000,000 British thermal units input regardless of pressure or temperature conditions; and no owner, agent, superintendent, manager or other person having charge of any building or work in which such equipment is located, or used, shall use, or cause or allow to be used, any such equipment described in this section unless the same is in charge of a properly licensed person.

THIS CERTIFICATE IS ONLY VALID FOR 12 MONTHS